

Education Session

Dr. Janet Gow provided the Board with a presentation on professional staff credentialing, which is one of the most important roles of the Board of Directors.

- Credentialing is the umbrella term used to describe a range of activities and processes required to grant a physician privileges.
- The Medical Advisory Committee (MAC) is the primary committee responsible for overseeing such activities as quality of care, professional staff credentialing and making recommendations to the Board of Directors regarding appointment, re-appointment, suspension or restriction of privileges.
- The Board of Directors is responsible for ensuring that a sound credentialing process is in place, and to receive recommendations from the Medical Advisory Committee.

Meeting Highlights

Auxiliary

- The Gift Shop remains closed and is not expected to open to the public in November.

Building Services

- Drain in Kitchen
 - Drain successfully replaced. Floor tiles still need to be installed.
- FHT Bathroom Fans
 - Fans were non-functional and were replaced.
- Glycol Piping in Penthouse
 - Piping replaced. Valves upgraded.
- Painting
 - Painting in FHT has begun.
- Roof Drain Repair over FHT
 - Work has started.

Capital Improvements

- Boilers
 - All testing and sign offs are completed and the boilers are operational with both natural gas and propane. If required to switch to the backup propane service, all propane piping has been tested and staff have been trained on the change over.
- Electrical service & distribution system upgrade
 - Engineers have been given the approval to proceed with building specifications and getting quotations.

COVID-19

- Updates
 - Regular updates are being provided on a routine basis.
- Canadian Medical Association Foundation Community Hospital Fund
 - Our organization has been selected to receive a one-time grant in the amount of \$98,000 to support capital improvements (in the Emergency Department) to meet infection prevention & control and safety standards.

- Fit Testing
 - N95 Fit testing is being coordinated for new staff members and staff members whose fit testing requires updating.
- Influenza Vaccination Campaign
 - To support the efforts of Public Health in responding to COVID-19, the organization will be hosting community influenza clinics this fall.
 - The collaborative effort to support availability of influenza vaccinations in Deep River and area will be supported by partners including Algonquin College, municipalities and staff throughout the organization.
- Long Term Care Infection Prevention and Control Funding
 - The organization has received COVID-19 funding in Long-Term Care to support enhancements in infection prevention and control. Under this funding program, the organization is planning to replace two dryers, purchase quantitative fit testing equipment, and adequate lockers for staff.
- Screening
 - The organization has partnered with Canadian Nuclear Laboratories (CNL), who has provided us with an empty trailer, heated via generator, that will be used for COVID-19 screening on-site. Currently, Occupational Health staff are swabbing staff, as well as symptomatic household contacts, in the parking lot – which will become challenging as we move into the cold weather months.
 - It is expected that swabbing may expand to include other groups moving forward, and discussions are underway about how we may be able to partner with RC VTAC to act as a collection site.
 - The current trailer that CNL has delivered is temporary, as they are finishing work on another trailer that has multiple negative pressure clinic rooms.

Foundation

- The Foundation had its quarterly Board meeting on Tuesday October 20, 2020.
- The online Catch the Ace raffle lottery has kicked in and is now in its sixth week.
- As is done at other hospitals, a new fundraising initiative is being undertaken to contact former patients for donations to support the excellent care they received when they used the medical and diagnostic services at our organization.
- The Foundation has updated the Tree of Caring, a way of acknowledging donors through recognition of their generosity. Over the course of the past year, more than forty donors were upgraded to a higher category in recognition of their continued giving to the Foundation.

Four Seasons Lodge

- Long-Term Care (LTC) Bed Application
 - Meeting held on Sept 28 with LTC Redevelopment Committee.
- Respiratory Outbreak
 - On the morning of October 21, a respiratory outbreak was declared at the Four Seasons Lodge by Public Health. Even though only a small number of residents were experiencing mild respiratory symptoms, outbreak precautions were put into effect to prevent further spread of the illness. Tests were completed and confirmed that the illness was not due COVID-19 or influenza. The outbreak was cleared on October 29, 2020.

North Renfrew Family Health Team

- Family Health Team Business Case Submission
 - The capital branch has completed a preliminary review and has two questions regarding the FHT Business Case Submission. A response is being prepared.

Organizational Updates

- Finance
 - Budget 2021/22
 - Budgeting process started for next fiscal year.
 - Fiscal Advisory Committee meeting planned for November 10, 2020.
 - Insurance
 - Property insurance renewal proposal has been reviewed and finalized.
 - There is a 13% rate increase over last year.
- Human Resources
 - Corporate Orientation
 - Orientation sessions for new hires took place on October 7 and 14. Sessions were held at the Deep River Library to allow for physical distancing.
 - Staffing Updates
 - The Manager of Clinical Services & Director of Care role has been filled, with a start date of November 12.

Regional Updates

- Deep River and District Physiotherapy Centre
 - At this time, physiotherapy services remain available to inpatients and residents supported through a contracted Physiotherapist from the Pembroke Regional Hospital. The Physiotherapist works onsite every other week to perform assessments and develop care plans that are then carried out by our Physiotherapy Assistant. No out-patient services are being provided at this time.
- Department of National Defense
 - DRDH-DND Liaison Meeting held on October 1. This was the first meeting with the new base commander. Past and current activities were discussed.
- WCCT
 - Working with WCCT to improve connectivity and to provide a redundant fiber link to the organization.